



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**UDAYNARAYANPUR MADHABILATA  
MAHAVIDYALAYA**

- Name of the Head of the institution **Dr. Arabinda Ghosh**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03214291061**
- Mobile No: **9434543278**
- Registered e-mail **principalumm@gmail.com**
- Alternate e-mail **ghabrnp33@gmail.com**
- Address **P.O-Jangalpara, Udaynarayanpur,  
Dist- Howrah**
- City/Town **Udaynarayanpur**
- State/UT **West Bengal**
- Pin Code **711226**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Calcutta**
- Name of the IQAC Coordinator **Dr. Sreemoyee Banerjee**
- Phone No. **03214291061**
- Alternate phone No. **8017724912**
- Mobile **9477038718**
- IQAC e-mail address **iqacumm@gmail.com**
- Alternate e-mail address **iqacumm@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[http://udaynarayanpurmahavidyalaya.org/UploadedFiles/870319AAQAR%202022-2023%20\(Draft\).pdf](http://udaynarayanpurmahavidyalaya.org/UploadedFiles/870319AAQAR%202022-2023%20(Draft).pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<chrome-extension://efaidnbmnnnibpcajpcqlclefindmkaj/http://udaynarayanpurmahavidyalaya.org/doc/ACADEMIC%20CALENDAR%202023-24.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>B</b>	<b>2.16</b>	<b>2024</b>	<b>25/04/2024</b>	<b>24/04/2029</b>

**6. Date of Establishment of IQAC**

**16/07/2014**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>West Bengal Government</b>	<b>salary</b>	<b>Higher Education Department</b>	<b>2023- 365 Days</b>	<b>31874022</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year 6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Series of events have been conducted by the Gender Sensitisation Cell to spread awareness among the stakeholders.
2. An orientation programme on the specific laws and rights of the disabled persons was held. An audit on disability has been done afterwards by the Disability Activists Forum.
3. The Research Cell of the college has taken an initiative to start an incubation centre for the present college students and also for the alumni.
4. Some teachers have been enrolled themselves in the Ph.D programmes. The IQAC has been able to create a research ambience at college.
5. The IQAC has given emphasis to enhance the physical facilities of the college. The rain water harvesting system, the herbal garden, the beautification the college waterbodies have been done thoroughly.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1. To foster an inclusive environment at college.	1. An audit on disability was held. An orientation programme on disability and gender was conducted.
2. To start an incubation centre at college.	2. The alumni and the present college students have informed their interests apart from the studies. The IQAC has organised an exhibition by them and engaged them in various activities.
3. To inculcate research ambience in the college premises.	3. Some teachers have enrolled in Ph.D programmes and published papers in reputed journals.
4. To uplift the physical facilities of the college.	4. Rain water harvesting system, a herbal garden and the beautification of the college waterbodies have been done properly.

**13. Whether the AQAR was placed before statutory body?**

**No**

- Name of the statutory body

Name	Date of meeting(s)
<b>Nil</b>	<b>Nil</b>

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>UDAYNARAYANPUR MADHABILATA MAHAVIDYALAYA</b>
• Name of the Head of the institution	<b>Dr. Arabinda Ghosh</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
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• Alternate e-mail	<b>ghabrnnp33@gmail.com</b>
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes						
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<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>							
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount			
West Bengal Government	salary	Higher Education Department	2023- 365 Days	31874022			
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes				
• Upload latest notification of formation of IQAC			<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>6</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
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1. Series of events have been conducted by the Gender Sensitisation Cell to spread awareness among the stakeholders.		
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**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-2023	03/04/2024

**15. Multidisciplinary / interdisciplinary**

The affiliating University has introduced curriculum and Credit Framework (CCF) 2022 under NEP from 2023-24 academic session. Since Udaynarayanpur Madhabilata Mahavidyalaya is affiliated under University of Calcutta, CCF 2022 has been introduced in



this college also from the current session. Under this framework there is a course, entitled 'Multidisciplinary Course (MDC)' of three years duration along with four-year 'Honours Course'. In the MDC there is scope for exit after 1 year and 2 years. 'Academic Committee' and 'Admission Committee' of this college have prepared 33 different combinations of three subjects with subjects selected from 'Humanities', 'Science' and 'Home Science' disciplines. In this selection process, University guidelines are followed to allow opportunities and choice of MDC to the students. College authority and faculty members are well prepared to provide this option under NEP 2020.

#### **16.Academic bank of credits (ABC):**

The University of Calcutta has decided to introduce ABC for the students from the academic session 2022-23. A training programme has already been organised by the University on 6th October, 2023 with delegates from the affiliating colleges. Two representatives from this college attended the training. From this well-organised programme it is learnt that there are portals like 'Digilocker Portal', 'ABC Portal' and 'NAD Portal'. Students could sign in to these portals and an ABC Id could be created by selecting their institution. There will be an ABC account which acts as a credit repository. It is expected that a guideline will be issued by the university shortly. As soon as it is received, the college authority will begin the process of creating ABC Id for each student accordingly.

#### **17.Skill development:**

In the framework of 'Choice Based Credit System' (CBCS), as introduced from 2018, of University of Calcutta, there are 'Skill Enhancement Courses (SEC) in every programme. It helps all students to develop their skills in various fields of study. Besides the above, 'Spoken English Course' is being taught in the institution since 2018. It enhances students' skills in communicative English and works towards their personality development and job preparedness. Under the CCF 2022, MDC has compulsory 'internship' course. It would be necessary to aid in skill development of the students. These courses will be selected with a view to prepare for jobs as is envisaged in the NEP.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

IKS is embedded in the course structure of the institution. Medium of instruction is mostly the local language. In most of the subjects that are taught in the college, except 'English',

teachers deliver their lectures in 'Bengali' as both teachers and students could freely interact in the mother tongue. The syllabus of some subjects, like Philosophy, Sanskrit, Bengali, Music, and History, are rich in topics on Indian culture and heritage. Students practise 'Yoga' as part of their syllabus in 'Physical Education' subject. Celebrations of customs, traditions and festivals, such as 'BasantoUtsav' and 'RakhiBandhan', that reflect vibrant Indian culture are organised in the college. Commemoration of the Birth Anniversaries of Indian poets and thinkers are also organised in the college to make the students aware of Indian traditions and culture. As part of the preparedness of NEP, the institution will henceforth emphasize and encourage such activities which incorporate IKS in teaching-learning processes.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

NEP 2020 suggests that education in HEIs should lead to outcomes. College authority also believes that learners should achieve adequate knowledge in all subjects and also the communicative skills to express clearly what they learn. Course outcomes and programme outcomes should have bearing upon the ability of the learners to stand on their own feet, capacity to earn, and ability to learn skills for employability. CCF 2022 ushers in the opportunity to have positive outcomes of education. Our focus is to provide scopes of 'internship courses' to train students in necessary skills for employability and choose such combinations under MDC which they could utilise in future life. Four-year Honours course also opens up the opportunity of research activities by the students. The college authority shall try to upgrade its laboratories and library for facilitating research works.

#### **20.Distance education/online education:**

NIL

### **Extended Profile**

#### **1.Programme**

1.1

11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 **1441**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **490**

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **379**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 **47**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **47**

Number of Sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1 11

Number of courses offered by the institution across all programs during the year

File Description	Documents
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Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 47

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	47
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	Rs. 40,44,571.42
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Udaynarayanpur Madhabilata Mahavidyalaya adopts a structured and dynamic approach to curriculum delivery. At the start of each academic session, departmental heads assign course topics to faculty members, ensuring alignment with the CBCS syllabus. A well-organized weekly schedule, designed by the routine committee, streamlines UG courses across all semesters. The college enhances learning through experienced visiting professors and a well-stocked central library. Smart classrooms facilitate interactive teaching, with faculty members integrating modern tools to enrich the educational experience. A blend of innovative and traditional teaching methods ensures effective knowledge dissemination and student engagement.

Udaynarayanpur Madhabilata Mahavidyalaya adopts diverse and interactive teaching methods to enhance learning outcomes, including:

- Chalk and Blackboard Method for effective concept delivery.
- Scientific Models and Charts to simplify complex topics.
- Group Discussions to promote critical thinking and teamwork.
- Micro-Teaching & Student Seminars for active participation in learning.
- Paper Presentations to develop research and presentation skills.
- Well-Equipped Laboratories for practical training in science subjects.
- Educational Excursions & Field Surveys for hands-on experience.
- Seminars & Expert Talks to provide industry and academic insights.

These methods ensure a well-rounded and engaging learning experience for students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is a key element at Udaynarayanpur Madhabilata Mahavidyalaya. We design a comprehensive calendar for each academic session, following the core calendar from the University of Calcutta. Departments customize it based on their specific needs, and the final version is shared with students via the college website before the session begins. Although we follow the university's examination guidelines, we also track student progress through a structured academic plan. Each semester starts with an orientation and distribution of lesson plans. Before exams, parent-teacher meetings are held to discuss academic performance, attendance, and behavior. Students then undergo internal assessments and tutorials, with faculty providing individual support to resolve any doubts or issues. This ensures a thorough preparation process and effective learning. Continuous Internal Evaluation is an integral part of our academic approach, fostering consistent progress and ensuring students are well-prepared for final exams.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

67

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

67

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our curriculum includes important topics like Professional Ethics, Gender, Human Values, and Environmental Sustainability. Second-semester students are required to take a compulsory course in Environmental Science, as per the University of Calcutta's guidelines. To promote these themes, various college cells, in association with the IQAC, organized a range of programs during the academic year. These activities aimed to raise awareness and encourage students to actively engage with these critical issues, fostering a sense of responsibility towards society and the environment.



File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

21

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://udaynarayanpurmahavidyalaya.org/UploadedFiles/245310ASTUDENT%20FEEDBACK%20ANALYSIS%20REPORT_2023_24.pdf">http://udaynarayanpurmahavidyalaya.org/UploadedFiles/245310ASTUDENT%20FEEDBACK%20ANALYSIS%20REPORT_2023_24.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1087**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,**

**Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**214**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## **2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special attention is given to the students in the classes, who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the classes. In the start of the session fundamentals are taught for the better understanding of the subject. Concepts which could not be grasped easily are repeated in consequent classes. Extra classes are conducted for the full coverage of the syllabus where the involvement of the students is ensured which results in the interactive teaching- learning process advanced learners are motivated to strive for higher goals. They are provided with additional inputs for better career planning and growth like: Different departments organize student seminars, group discussions, wall magazines, on selected topics, technical quizzes to develop analytical and problem solving abilities in them and thereby to improve their presentation skills and encouraging them with extra care to obtain University ranks. Use of Proctors in Teaching Learning Process: Advanced learners are encouraged to become proctors. Proctors are the advanced students of the class who help other students to learn.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1441	47

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning is promoted through: Summing -up of class-lectures by students Completing assignments/ projects[Department of Geography, English, Education and Political Science etc.] Undertaking field-survey and project-work [Department of Geography, Environment etc.] Analysis of experiments after practical classes [Department of Geography, Science etc.] Discussing a video clip/ performance after watching it [ Social studies and humanity] Evaluating films shown for the purpose of classroom teaching or promotion of awareness[ humanity departments Participative learning is done in the following ways:- Inter College Youth parliament debate Inter college Quiz Competition Various Cultural programmes such as Fresher's Welcome, Celebration of Teachers' day, Saraswati Puja, Annual Social Programme, Basantautsav, Rabindra Jayanti and organisation of Blood Donation Camp etc. Sports activities and competitions Extension activities such as NSS Preparing Charts/ posters Publication of departmental wall magazines and annual college magazine. Problem-solving learning is used in the following ways:- Inviting students to solve a problem which involves critical thinking [Department of Geography, Philosophy( Logic), and Solving problems on different topics raised by the students (All department).

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To facilitate teaching- learning process, the college makes use of ICT. The college faculty uses audio-visual aids like use of smart classrooms and projectors in teaching. The college provides internet facilities to all students and teachers for acquiring advanced knowledge and skill. The teachers took classes via different online platforms like whatsapp group, google meet, zoom etc. during the pandemic period. They also took tests using testmoz, quizz, google forms, mentimetre etc. The college also provide an youtube channel where important lectures and discussions have been uploaded for the benefit of the students. This year also onliclasses were held when required.. So the ICT techniques both in online and offline modes helped to accelerate the teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

489

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college strictly adheres to the University's prescribed rule regarding holding of internal assessment. Short answer type questions are preferred in Internal Assessment to eliminate subjectivity of evaluation. Also utmost care is taken to avoid leniency. Evaluated scripts are shown to students to make them aware of their lapses. Teacher-examiners discuss the errors and justify the score in the class to ensure that the students find the evaluation unbiased and transparent. Students are thus given scope to be satisfied that their answer scripts have been properly evaluated and they can interact with the teachers in case they have any point of disagreement. The parents are informed if the performance of a student is very poor. Various academic programmes like Quiz competitions, essay writing and current affairs competitions are organized in which students are assessed.

Collaborating group work, field work, excursion reports and students' presentations have been made an essential part of most courses. Project work is also increasing a part of most courses like Geography, Education, History, Political Science etc. In University Practical examination, help of subject experts from other colleges are taken for the sake of transparency.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the college- level, the students are provided with correct answer scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiners and the corrected marks are officially posted against the name of the concerned student. The parent-teacher meeting is a regular phenomenon for the First year students. If there is a marked discrepancy between class performance and performance in examination of a student, teachers consider it to be their responsibility to identify the cause behind such discrepancy. As regards external examination, the students appear in examination at a venue other than their college. The answer scripts bear code marks to maintain

confidentiality of evaluation and examiners other than the teachers of their college evaluate the scripts within a given time frame. After the publication of results the students can apply for review. The college gives wide publicity to the date and processes of applying for the review and the FSI. A student can also file RTI regarding his/her scripts. There is a clear notification regarding RTI in the college website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to the teachers and the students. Mechanism of communication of course outcomes is decided in the Academic Sub Committee meeting conducted by the Head of the Departments. These are posted in the college website, college notice board and intimated to the students in the class room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes, programme specific outcomes and course outcomes are duly evaluated by the institution. One of the methods that our college follows while doing so is the assessment of teaching-learning on the basis of student feedback system. Our college has a grievance Redressal Cell, where the students can also place their problems at any point of time



while studying.

Parent teacher meeting is organised by individual departments. The institution keeps a record of a programme outcome achievement.

Organising class-tests and quizzes, seminars, webinars, workshops etc are parts of the improvement scheme. In order to achieve programme outcomes, some departments of the college hold interview to ensure quality of students enrolled and for a better pass percentage as well as reputation of the college. The IQAC of the college publishes an overall academic report, which is displayed on the college website as part of the mechanism of communication which states the level of attainment of programme outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

291

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****NIL**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

#### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

## Report on Extension Activities (2023- 2024)

The NSS unit of Udaynarayanpur Madhabilata Mahavidyalaya organized several extension activities in 2024, actively engaging students in various programs aimed at community welfare and awareness. The year began with the Birthday Celebration of Netaji Subhas Chandra Bose on 23rd January, involving 8 students. This was followed by an AIDS Awareness Programme on 8th February, attended by 40 students. On 16th February, 14 students participated in a \*Disaster Management Training Program\* conducted by the NDRF team. A campaign on "Mera Pehla Vote Desh ke Liye" was held on 12th March, involving 13 students. From 23rd to 29th March, 50 students participated in a Special Camping Programme in the adopted village, Hodal, Udaynarayanpur. During the UGC exam period on 30th April, 7 students distributed glucose water to students and guardians. Other notable activities included the World Environment Day Celebration on 5th June, involving 15 students, 2 teachers, and 1 staff member, and the Yoga Day Celebration on 21st June, attended by 12 students.

**Total Student Participation: 159** The NSS unit's commitment to social and environmental causes reflects its dedication to holistic development and societal betterment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

08

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

159

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution boasts a well-structured infrastructure to support academic and extracurricular activities. The main building includes multiple classrooms, laboratories, and smart classrooms across its three floors, with notable spaces like the Central Library (1526.25 sq. ft.), Virtual Classroom (605 sq. ft.), and Smart Classroom (2289.5 sq. ft.). Specialized labs, including Food & Nutrition, Geography, and Physics, are well-equipped and spacious. Additional facilities include teachers' rooms, meeting rooms, the Principal's office, and a dedicated IQAC room. The Physical Education Building houses a mini indoor games hall and a store room, while the Students' Union Building features a union hall, common room, and canteen facilities, with

separate dining areas for students and teachers. The New Building includes classrooms and a Chemistry Lab, ensuring modern teaching and learning resources. The institution also provides adequate washroom facilities across all buildings, including provisions for staff, students, and canteen workers. Outdoor amenities such as a bike stand (744 sq. ft.) and a cycle stand (799.25 sq. ft.) cater to transportation needs. Overall, the infrastructure is well-maintained, spacious, and designed to foster a conducive environment for holistic education and development

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Udaynarayanpur Madhabilata Mahavidyalaya actively promotes a vibrant cultural and sports environment for its students. The college organises various cultural programs, including annual festivals, music, dance, drama, and literary competitions, allowing students to showcase their talents. Alongside cultural activities, sports play a significant role in student life. The college encourages participation in various outdoor and indoor games, fostering team spirit and physical fitness. The institution also emphasizes the importance of yoga for overall well-being. Our student, Susmita Debnath, has brought immense pride to the college by achieving an international yoga prize, highlighting the excellence of our yoga training. The college provides well-equipped facilities, including a dedicated gymnasium, to promote fitness and a healthy lifestyle among students. Regular yoga sessions, guided by experienced trainers, help students maintain mental and physical well-being. Through these initiatives, Udaynarayanpur Madhabilata Mahavidyalaya nurtures holistic development, ensuring students excel in academics and extracurricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

42.96677

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource



## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of Udaynarayanpur Madhabilata Mahavidyalaya serves as a vital resource centre, supporting the academic and research needs of students and faculty. Our library is well-equipped with books, journals, and digital resources, ensuring access to a vast pool of knowledge. Over the years, the library has expanded its collection, with Rs-5,32,186 books added in 2017-18 and Rs 74,975 books in 2019-20. Additionally, it subscribed Rs.4,500/- for journals in 2017-18 and Rs. 3,280/- in 2018-19, enriching academic exploration. In recent years, the college has embraced digital learning and spent Rs. 5,900/- for e-books in 2021-22 to cater to modern educational needs.

To ensure smooth library operations and efficient management, the college uses Koha, an advanced Library Management System (LMS). This system streamlines book cataloguing, circulation, and tracking, making it easier for students and faculty to access resources. The library infrastructure continues to evolve, integrating technology and traditional learning materials to create an enriching academic environment. With a commitment to knowledge dissemination, the library remains a cornerstone of the institution, fostering research, learning, and academic excellence for all students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.36836 lakh

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

## 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT infrastructure of Udaynarayanpur Madhabilata Mahavidyalaya is designed to support digital learning and research, ensuring students and faculty have access to modern technology. The college has a total of 20 computers, distributed across various departments and facilities. The Humanities department is equipped with 5 desktops, while the Science department has 3 desktops and 1 laptop. The Geography Computer Lab provides 7 desktops, offering students hands-on learning experiences. Additionally, the Central Library features 2 desktops, one dedicated to in-house OPAC search and the other for student use.

To enhance digital education, the college has a laptop for smart classrooms and a desktop for the virtual classroom, enabling

interactive and multimedia-based teaching. The institution is well-connected with high-speed internet and a Wi-Fi system, allowing students to access online resources seamlessly. The integration of modern IT infrastructure supports online research, digital learning, and advanced teaching methodologies. With continuous improvements in technology, the college remains committed to providing a tech-enabled academic environment, ensuring that students are well-prepared for the digital era.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

42.96677

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution follows systematic procedures for maintaining and utilizing its physical, academic, and support facilities. The library maintains logbooks to track footfall and book borrowing by students and faculty. Laboratory activities are recorded at the departmental level, and equipment inventories are regularly updated. Professional technicians are engaged to repair faulty equipment as needed. Computers are protected with antivirus software, which is promptly renewed upon expiration. The institution also keeps a furniture log, hiring carpenters for repairs or replacements when necessary.

The Department of Physical Education manages an inventory of sports equipment in the gymnasium and arranges repairs or replacements as needed. Similarly, the Department of Music keeps records of musical instruments, ensuring their maintenance with the help of specialized technicians.

Classrooms are regularly cleaned and maintained, with routine checks on lights, fans, benches, desks, chairs, and boards to address any issues promptly. Gadgets and devices are maintained under an Annual Maintenance Contract (AMC). The college has five water purifiers and two water coolers, as well as a generator, all maintained under AMC agreements. Faculty members from the Music and Physical Education departments oversee the use of instruments and sports equipment, ensuring timely repairs by professionals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

519

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

22

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<b>Nil</b>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**445**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**445**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>



5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution actively encourages students' participation in administrative, co-curricular, and extracurricular activities to foster leadership and holistic development. A Student Council, formed through transparent procedures, serves as a vital platform for students to voice their opinions and engage in decision-making processes. Students are also represented on various institutional committees, such as the Internal Quality Assurance Cell (IQAC) and Anti-Ragging Committee, ensuring their involvement in governance and policy formation. Beyond administration, students contribute significantly to organizing events like cultural festivals, sports activities, and academic seminars, enhancing their teamwork and management skills. They are encouraged to participate in clubs, NSS, NCC, and extension activities, promoting community service and social responsibility. These platforms nurture students' leadership potential and provide hands-on learning experiences beyond academics. The institution's inclusive approach ensures that students remain actively engaged, making them stakeholders in its growth and success while preparing them for future professional and societal roles.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

06

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An Alumni Association has been established on 22 August 2023 by consisting of the passed-out students of different departments of Udaynarayanpur Madhabilata Mahavidyalaya. It is governed by a seven-member Executive Committee including President, Vice-President, Secretary, Assistant Secretary, Cashier, and two other members. At present, there are fifty-two members in this Association.

The major objective behind constituting a registered Alumni Association is to contribute significantly to the development of the institution through financial and/or other support services. It has been decided to make a reunion of the alumni students of the college for extension of membership of the Alumni Association, and for discussion of various matters, issues, and problems related to the higher educational studies of the students and the overall teaching-learning process of the college, which will be conducive to further progress and development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Policies and decisions of the college governing body are always guided by the vision and mission of the institution and this governing body has representatives of college teachers.

From the vision statement it is evident that this institution always aims to introduce courses which would help to develop skills necessary for employment. An "Add-On-course" on GIS has been introduced in the geography department with the approval of the college governing body.

Similarly, in order to introduce new subjects and new courses for giving more opportunities/options for our students, Teachers Council and college governing body are consulted. A resolution has been adopted in the governing body for sending proposals of introduction of Zoology (General) in B.Sc. course and Music (Honours) from 2023-24 academic session to West Bengal State Council of Higher Education. (vide resolution no. 3 dt. 26.11.2022)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Submission of Proposal for Grants from Higher Education Department

Institution always emphasises decentralization and participative management in taking decisions and implementing the same when interests of all the stakeholders are involved.

In this context we may mention of preparation of proposals for grants submitted to higher education department and utilisation of the sanctioned grant for purchasing KOHA ILMS software and furniture.

At the outset Principal requests the teachers, librarian and the office staff to prepare the list of books, laboratory equipments and furniture required for the academic interest of the college. Teaching and non-teaching staff consult among themselves to prepare the list.

Finally these lists are placed in the G.B. for approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since 2017 the institution is planning to provide office rooms for different departments of the college. Departmental office rooms are necessary for personal needs of the faculty members, departmental meetings and also for keeping and maintaining departmental documents.

In order to build up the departmental offices it has been approached in different steps. At first teachers' council decides no. of departmental offices required to be set up and their possible location within the college building. In the next step the proposal of the T.C. has been placed in the governing body meeting for its approval and fund allocation. In the final step, principal appoints a nodal teacher to co-ordinate the matter with the carpenter and the departmental teachers.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There are different bodies in the institution. They look after academic and administrative activities of the college as per rules, orders, statutory provisions of the government and the university. These bodies have representations from students, non-teaching staff, teaching staff, university and government.

Students and staff make recommendations about their needs and demands on different issues, like books, equipments, playground, sports items, etc. after necessary discussions in the respective committees. On the basis of these recommendations governing body plans, takes decisions and provides budgetary provisions for implementation, wherever possible.

College authority follows government rules for any appointment of teaching and non-teaching staff as well as for the formulation of service rules. As per provisions of West Bengal College and Universities (Administration & Regulation) Act, 2017 governing bodies of govt.-aided colleges are constituted with the representatives of government, affiliating university, teaching staff, non-teaching staff and students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in**      **A. All of the above**  
**areas of operation Administration Finance**  
**and Accounts Student Admission and**

## Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching and non-teaching staff include:

(i) Sanctioned loans to the teaching and non-teaching members of Udaynarayanpur Madhabilata Mahavidyalaya Employees Credit Cooperative Society Ltd. at concessional rates and easier terms.

(ii) Sanctioned maternity and paternity leave and Child Care Leave to the employees as per govt. rules.

(iii) Financial Assistance provided to a part-time staff for conducting her funeral activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is a well designed and fully operational performance appraisal system for both teaching and non teaching staff of the college. Report on the respective performances at the institution of all the staff are collected annually. For the teaching staff, information are collected for each academic session on issues like number of days attended, number of leaves taken, number of classes taken, method and mode of online classestaken, usage of modern teaching aids, percentage of syllabus covered, association with extra curricular activities, developement works of the institution etc. For the non teaching staff, it mainly comprises of the office management system, e-governance, welfare measures, student-office relationship etc. These reports are thoroughly analysed by the IQAC and then important measurements are taken. Sometimes, the proposals or requirements are placed before the Governing Body for the betterment of the overall ambience of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for



settling audit objections within a maximum of 200 words

During 2023-24 external audits were conducted by DPI appointed auditor for financial years 2021-22 and 2022-23 on 09.04.2024. The audited reports did not exhibit any objection. The income-expenditure account for 2021-22 revealed excess of expenditure over income of Rs. 686127/- and that of 2022-23 revealed excess of income over expenditure of Rs. 217539/-. Reports showed that Fixed Asset Value of 2021-22 was Rs. 2,07,49,267/- and that of 2022-23 was Rs. 2,01,87,002/-.

Internal audit for 2022-23 was conducted on 16.10.2023 in the presence of Principal, Accountant, Cashier, a representative of the Teachers Council and one member of Governing Body. It is observed from internal audit that transactions and accounts show no anomalies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,10,800/-

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College authority is fully aware of the need of funds for development of the institution. But the internal source of fund

generation is limited due to poor financial condition of the people of the catchment areas. Thus in order to find out alternative sources local MLA, MP, individuals, guardians are approached for funds and grants.

Higher Education Department of West Bengal Government and Director of Public Institution of West Bengal Government are also approached for sanctioning grants.

During this period, a prayer was sent to the DPI for sanctioning grants of Rs. 36,55,009/- for construction of building. In order to prepare the proposal a resolution was adopted in the governing body in consultation with the members of the body. Again, college received administrative approval of Rs. 9,08,188/- from the Higher Education Department for the purchase of furniture in the college during 2023-24.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Team IQAC of our college sincerely reviews the institutional strategies and processes throughout every academic session. Academic subcommittee and each departmental head assist the team to smoothly review the process. We insist every department to organise webinars, seminars and workshops focusing special issues. Such discussions help the students a lot. To keep students energetic, all the Departments try to organise such motivational programmes. To maintain overall quality of the college, we took some different strategies for the students. They were given some opportunities to discuss with some professionals regarding yoga and fitness. We tried to expand their inner strength through the positive energy of Music. The specified departments took these initiatives gladly. We discovered that the knowledge expanded from the bookish area and our students enjoyed such discussions to the fullest.

Annual cultural competition and programme on gender sensitisation were also held in this session. A book has been

published on this account on behalf of this cell. Team NSS organised a special camp in the neighbourhood village on different social issues. They served the community through this venture. This way the quality enhancement of our college was done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has its own mechanism of monitoring its teaching learning process. It generally follows the academic calendar provided by the University of Calcutta. The academic subcommittee and the IQAC planned its own activity schedule of teaching- learning on the basis of the provided academic calendar. The routine committee made the timetable. Our teachers made the schedule flexible and student-friendly. All the teachers took their respective classes using the modern online teaching platforms and offline classes using all the ICT tools. The IQAC uploaded all the webinars on its own Youtube channel. Seminars and workshops have been continued in regular interval.

There is an examination committee to make the exam procedure smooth. The internal examinations, the tutorials and the theory examinations were held by the supervision the committee. It successfully completed its operations with the help of the efficient teachers and non-teaching staff of the college. IQAC reviewed the periodic learning outcomes of the students. The team asked each department to take special care of their weaker students. All these programmes motivated them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Our college has a great tradition of maintaining gender equity in the college premises.**

**1. We have CCTV cameras for the safety management of specially the girl students.**

**2. We have a well-organized common room for the girls.**

**3. There is a sanitary napkin vending machine in their common room.**

**4. Separate toilet complex for both female staff and students.**

**5. Female staff to look after emergency health-related needs of female students.**

6. The college is equipped to address grievances related to gender-based harassment through its active Internal Complaints Cell and Gender Sensitization Cell. However, no such grievances have yet been reported.

In 2023-24, the Gender Sensitization Cell organized a programme on 13.03.2024 titled 'An Orientation Programme Gender and Disability' to raise awareness about the intersections of gender and disability and explore challenges and solutions in ensuring inclusivity.

A team of four members of Disability Activists Forum West Bengal, visited Udaynarayanpur Madhabilata Mahavidyalaya to conduct an access audit for disability on 13th March 2024.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/10b6GHtX6peXpPj9Pzi6ev7WXiOBgg8eP/view?usp=drive_link">https://drive.google.com/file/d/10b6GHtX6peXpPj9Pzi6ev7WXiOBgg8eP/view?usp=drive_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/10guF_u0xhiZWs27ikiNmJSs2FtOydTe9/view?usp=drive_link">https://drive.google.com/file/d/10guF_u0xhiZWs27ikiNmJSs2FtOydTe9/view?usp=drive_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**We have an E-waste management system. We have also done a MoU**

with an organization (HULLADEK) to process the system technically. The stakeholders are encouraged to submit e-wastages in a separate box kept at the college campus. These products will be given to the said organization for the recycling process.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**

**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution upholds an inclusive environment by accommodating the diverse cultural and religious backgrounds of its stakeholders. It observes holidays for major festivals such as Durga Puja, Diwali, Bhai Dooj, Eid-ul-Fitr, Eid-ul-Adha, Guru Purnima, and Christmas. Additionally, the college celebrates Saraswati Puja, Basant Utsav, and Rakhi. To support inclusivity, the institution facilitates the rearrangement of duty schedules during Ramadan for individuals observing fasts.

Recognizing the importance of linguistic and cultural diversity, the college commemorates International Mother Language Day to honor the sacrifices of martyrs who fought to preserve their language.

The institution also actively engages in community awareness initiatives on crucial issues such as road safety and the elimination of single-use plastics. As part of its social

responsibility, the NSS unit organized an awareness program on AIDS on February 8, 2024.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded



7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The stakeholders of the college are well informed about the constitutional obligations. As a part of this, the college publishes its Code of Conduct on the website and in college prospectus. A special course on constitutional rights has been made mandatory for all the students.

An Electoral Literary Programme was organized on 8 th December, 2023

An awareness programme on 'Mera Pehla Vote Desh Ke Liye' was organized by NSS unit of our college on 12th March, 2024.

Thus an environment for a responsible citizen has been created throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates Republic Day and Independence Day, International Mother Language Day, International Women's Day, Cultural programme for Birth Anniversary of Rabindranath Tagore, Basanta Utsav, Homage to Iswarchandra Vidyasagar, College Foundation Day every year. The college also organizes AnnualSports, Annual Cultural Programme and College Social.

These programmes are observed each year by the faculty members, non-teaching staff and students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title of the Practice

' Plastic Waste Collection and Management' & 'To prepare for Natural Calamities'.

### 2. Objectives of the Practice

To enhance awareness about disaster preparedness and promote plastic recycling, contributing to environmental sustainability and community resilience.

### 3. The Context

Udaynarayanpur Madhabilata Mahavidyalaya, located in a disaster-prone area, needed a structured program to build disaster management skills and address the increasing plastic waste challenge within the community.

### 4. The Practice

The college organized workshops on disaster preparedness and plastic recycling, involving students in hands-on activities like creating plastic waste management systems. The unique aspect was the involvement of local communities in practical exercises. Constraints included limited funding and initial resistance to recycling habits.

### 5. Evidence of Success

Over 200 students participated in disaster management workshops and plastic recycling initiatives led to the collection of over 100 kg of plastic waste. This success shows increased awareness and active participation in environmental responsibility.

### 6. Problems Encountered and Resources Required

The main challenge was a lack of initial awareness among students and the local community. Adequate waste management infrastructure was needed, requiring collaboration with local authorities for effective execution.

### 7. Notes (Optional)

This initiative can be replicated in other institutions by fostering collaborations with local government and NGOs, ensuring sustainability through continuous education and community engagement on disaster management and environmental issues.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Udaynarayanpur Madhabilata Mahavidyalaya stands out for its dedicated approach to promoting gender development. The core mission of the institution, along with its activities and policies, is focused on enhancing the Gender Development Index (GDI) and Gender Empowerment Measure (GEM) within society. With female students comprising three- fourths of the total student population, the college showcases its capacity to effectively guide and support women in their academic and personal growth.

The college has a proactive gender sensitization cell, which works to raise awareness and foster sensitivity toward women's rights. The NSS unit is led by female faculty members, and each year sees a growing number of female students actively participating. The institution is committed to ensuring equal representation of female faculty in college administration, with women holding key positions in the governing body, IQAC, academic sub-committees, and other important bodies.

As part of its efforts to promote democratic awareness, the state organizes a Youth Parliament competition annually, in which female students not only participate but also win prizes for their involvement. The college administration also ensures that female students receive full support in accessing all available scholarships. Lastly, the institution offers skill-building and vocational courses aimed at empowering women and preparing them for the workforce.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Udaynarayanpur Madhabilata Mahavidyalaya adopts a structured and dynamic approach to curriculum delivery. At the start of each academic session, departmental heads assign course topics to faculty members, ensuring alignment with the CBCS syllabus. A well-organized weekly schedule, designed by the routine committee, streamlines UG courses across all semesters. The college enhances learning through experienced visiting professors and a well-stocked central library. Smart classrooms facilitate interactive teaching, with faculty members integrating modern tools to enrich the educational experience. A blend of innovative and traditional teaching methods ensures effective knowledge dissemination and student engagement.

Udaynarayanpur Madhabilata Mahavidyalaya adopts diverse and interactive teaching methods to enhance learning outcomes, including:

- Chalk and Blackboard Method for effective concept delivery.
- Scientific Models and Charts to simplify complex topics.
- Group Discussions to promote critical thinking and teamwork.
- Micro-Teaching & Student Seminars for active participation in learning.
- Paper Presentations to develop research and presentation skills.
- Well-Equipped Laboratories for practical training in science subjects.
- Educational Excursions & Field Surveys for hands-on experience.
- Seminars & Expert Talks to provide industry and academic insights.

These methods ensure a well-rounded and engaging learning experience for students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is a key element at Udaynarayanpur Madhabilata Mahavidyalaya. We design a comprehensive calendar for each academic session, following the core calendar from the University of Calcutta. Departments customize it based on their specific needs, and the final version is shared with students via the college website before the session begins. Although we follow the university's examination guidelines, we also track student progress through a structured academic plan. Each semester starts with an orientation and distribution of lesson plans. Before exams, parent-teacher meetings are held to discuss academic performance, attendance, and behavior. Students then undergo internal assessments and tutorials, with faculty providing individual support to resolve any doubts or issues. This ensures a thorough preparation process and effective learning. Continuous Internal Evaluation is an integral part of our academic approach, fostering consistent progress and ensuring students are well-prepared for final exams.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/**

**D. Any 1 of the above**

<b>certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>	
--	--

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

67

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

67

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our curriculum includes important topics like Professional Ethics, Gender, Human Values, and Environmental Sustainability. Second-semester students are required to take a compulsory course in Environmental Science, as per the University of Calcutta's guidelines. To promote these themes, various college cells, in association with the IQAC, organized a range of programs during the academic year. These activities aimed to raise awareness and encourage students to actively engage with these critical issues, fostering a sense of responsibility towards society and the environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

01



File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

21

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://udaynarayanpurmahavidyalaya.org/UploadedFiles/245310ASTUDENT%20FEEDBACK%20ANALYSIS%20REPORT_2023_24.pdf">http://udaynarayanpurmahavidyalaya.org/UploadedFiles/245310ASTUDENT%20FEEDBACK%20ANALYSIS%20REPORT_2023_24.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1087

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

214

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special attention is given to the students in the classes, who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the classes. In the start of the session fundamentals are taught for the better understanding of the subject. Concepts which could not be grasped easily are repeated in consequent classes. Extra classes are conducted for the full coverage of the syllabus where the involvement of the students is ensured which results in the interactive teaching- learning process advanced learners are motivated to strive for higher goals. They are provided with additional inputs for better career planning and growth like: Different departments organize student seminars, group discussions, wall magazines, on selected topics, technical quizzes to develop analytical and problem solving abilities in them and thereby to improve their presentation skills and encouraging them with extra care to obtain University ranks. Use of Proctors in Teaching Learning Process: Advanced learners are encouraged to become proctors. Proctors are the advanced students of the class who help other students to learn.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1441	47

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning is promoted through: Summing -up of class- lectures by students Completing assignments/ projects[Department of Geography, English, Education and Political Science etc.] Undertaking field-survey and project-work [Department of Geography, Environment etc.] Analysis of experiments after practical classes [Department of Geography, Science etc.] Discussing a video clip/ performance after watching it [ Social studies and humanity] Evaluating films shown for the purpose of classroom teaching or promotion of awareness[ humanity departments Participative learning is done in the following ways:- Inter College Youth parliament debate Inter college Quiz Competition Various Cultural programmes such as Fresher's Welcome, Celebration of Teachers' day, Saraswati Puja, Annual Social Programme, Basantautsav, Rabindra Jayanti and organisation of Blood Donation Camp etc. Sports activities and competitions Extension activities such as NSS Preparing Charts/ posters Publication of departmental wall magazines and annual college magazine. Problem-solving learning is used in the following ways:- Inviting students to solve a problem which involves critical thinking [Department of Geography, Philosophy( Logic), and Solving problems on different topics raised by the students (All department).

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To facilitate teaching- learning process, the college makes use of ICT. The college faculty uses audio-visual aids like use of smart classrooms and projectors in teaching. The college provides internet facilities to all students and teachers for acquiring advanced knowledge and skill. The teachers took classes via different online platforms like whatsapp group, google meet, zoom etc. during the pandemic period. They also took tests using testmoz, quizz, google forms, mentimeter etc. The college also provide an youtube channel where important lectures and discussions have been uploaded for the benefit of the students. This year also onliclasses were held when required.. So the ICT techniques both in online and offline modes helped to accelerate the teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

489

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college strictly adheres to the University's prescribed rule regarding holding of internal assessment. Short answer type questions are preferred in Internal Assessment to eliminate subjectivity of evaluation. Also utmost care is taken to avoid leniency. Evaluated scripts are shown to students to make them aware of their lapses. Teacher-examiners discuss the errors and justify the score in the class to ensure that the students find the evaluation unbiased and transparent. Students are thus given scope to be satisfied that their answer scripts have been properly evaluated and they can interact with the teachers in case they have any point of disagreement. The parents are informed if the performance of a student is very poor. Various academic programmes like Quiz competitions, essay writing and current affairs competitions are organized in which students are assessed.

Collaborating group work, field work, excursion reports and students' presentations have been made an essential part of most courses. Project work is also increasing a part of most courses like Geography, Education, History, Political Science etc. In University Practical examination, help of subject experts from other colleges are taken for the sake of transparency.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the college- level, the students are provided with correct answer scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiners and the corrected marks are officially posted against the name of the concerned student. The parent-teacher meeting is a regular phenomenon for the First year students. If there is a marked discrepancy between class performance and performance in examination of a student, teachers consider it to be their responsibility to identify the cause behind such discrepancy. As regards

external examination, the students appear in examination at a venue other than their college. The answer scripts bear code marks to maintain confidentiality of evaluation and examiners other than the teachers of their college evaluate the scripts within a given time frame. After the publication of results the students can apply for review. The college gives wide publicity to the date and processes of applying for the review and the FSI. A student can also file RTI regarding his/her scripts. There is a clear notification regarding RTI in the college website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to the teachers and the students. Mechanism of communication of course outcomes is decided in the Academic Sub Committee meeting conducted by the Head of the Departments. These are posted in the college website, college notice board and intimated to the students in the class room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes, programme specific outcomes and course outcomes are duly evaluated by the institution. One of the methods that our college follows while doing so is



the assessment of teaching-learning on the basis of student feedback system. Our college has a grievance Redressal Cell, where the students can also place their problems at any point of time while studying.

Parent teacher meeting is organised by individual departments. The institution keeps a record of a programme outcome achievement.

Organising class-tests and quizzes, seminars, webinars, workshops etc are parts of the improvement scheme. In order to achieve programme outcomes, some departments of the college hold interview to ensure quality of students enrolled and for a better pass percentage as well as reputation of the college. The IQAC of the college publishes an overall academic report, which is displayed on the college website as part of the mechanism of communication which states the level of attainment of programme outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

291

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[Nil](#)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**NIL**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

04

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

#### Report on Extension Activities (2023- 2024)

The NSS unit of Udaynarayanpur Madhabilata Mahavidyalaya organized several extension activities in 2024, actively engaging students in various programs aimed at community welfare and awareness. The year began with the Birthday Celebration of Netaji Subhas Chandra Bose on 23rd January, involving 8 students. This was followed by an AIDS Awareness Programme on 8th February, attended by 40 students. On 16th February, 14 students participated in a \*Disaster Management Training Program\* conducted by the NDRF team. A campaign on "Mera Pehla Vote Desh ke Liye" was held on 12th March, involving 13 students. From 23rd to 29th March, 50 students participated in a Special Camping Programme in the adopted village, Hodal, Udaynarayanpur. During the UGC exam period on 30th April, 7 students distributed glucose water to students and guardians. Other notable activities included the World Environment Day Celebration on 5th June, involving 15 students, 2 teachers, and 1 staff member, and the Yoga Day Celebration on 21st June, attended by 12 students.

Total Student Participation: 159 The NSS unit's commitment to social and environmental causes reflects its dedication to holistic development and societal betterment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

08

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

159

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution boasts a well-structured infrastructure to support academic and extracurricular activities. The main building includes multiple classrooms, laboratories, and smart classrooms across its three floors, with notable spaces like the Central Library (1526.25 sq. ft.), Virtual Classroom (605 sq. ft.), and Smart Classroom (2289.5 sq. ft.). Specialized labs, including Food & Nutrition, Geography, and Physics, are well-equipped and spacious. Additional facilities include teachers' rooms, meeting rooms, the Principal's office, and a dedicated IQAC room. The Physical Education Building houses a mini indoor games hall and a store room, while the Students' Union Building features a union hall, common room, and canteen facilities, with separate dining areas for students and teachers. The New Building includes classrooms and a Chemistry Lab, ensuring modern teaching and learning resources. The institution also provides adequate washroom facilities across all buildings, including provisions for staff, students, and canteen workers. Outdoor amenities such as a bike stand (744 sq. ft.) and a cycle stand (799.25 sq. ft.) cater to transportation needs. Overall, the infrastructure is well-maintained, spacious, and designed to foster a conducive environment for holistic education and development

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Udaynarayanpur Madhabilata Mahavidyalaya actively promotes a vibrant cultural and sports environment for its students. The college organises various cultural programs, including annual festivals, music, dance, drama, and literary competitions, allowing students to showcase their talents. Alongside cultural activities, sports play a significant role in

student life. The college encourages participation in various outdoor and indoor games, fostering team spirit and physical fitness. The institution also emphasizes the importance of yoga for overall well-being. Our student, Susmita Debnath, has brought immense pride to the college by achieving an international yoga prize, highlighting the excellence of our yoga training. The college provides well-equipped facilities, including a dedicated gymnasium, to promote fitness and a healthy lifestyle among students. Regular yoga sessions, guided by experienced trainers, help students maintain mental and physical well-being. Through these initiatives, Udaynarayanpur Madhabilata Mahavidyalaya nurtures holistic development, ensuring students excel in academics and extracurricular activities.

40

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>



**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****42.96677**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library of Udaynarayanpur Madhabilata Mahavidyalaya serves as a vital resource centre, supporting the academic and research needs of students and faculty. Our library is well-equipped with books, journals, and digital resources, ensuring access to a vast pool of knowledge. Over the years, the library has expanded its collection, with Rs-5,32,186 books added in 2017-18 and Rs 74,975 books in 2019-20. Additionally, it subscribed Rs.4,500/- for journals in 2017-18 and Rs. 3,280/- in 2018-19, enriching academic exploration. In recent years, the college has embraced digital learning and spent Rs. 5,900/- for e-books in 2021-22 to cater to modern educational needs.

To ensure smooth library operations and efficient management, the college uses Koha, an advanced Library Management System (LMS). This system streamlines book cataloguing, circulation, and tracking, making it easier for students and faculty to access resources. The library infrastructure continues to evolve, integrating technology and traditional learning materials to create an enriching academic environment. With a commitment to knowledge dissemination, the library remains a cornerstone of the institution, fostering research, learning, and academic excellence for all students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

  

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>B. Any 3 of the above</b>
--	------------------------------

  

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

  

<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>
<b>0.36836 lakh</b>

  

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

  

<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>
<b>26</b>

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT infrastructure of Udaynarayanpur Madhabilata Mahavidyalaya is designed to support digital learning and research, ensuring students and faculty have access to modern technology. The college has a total of 20 computers, distributed across various departments and facilities. The Humanities department is equipped with 5 desktops, while the Science department has 3 desktops and 1 laptop. The Geography Computer Lab provides 7 desktops, offering students hands-on learning experiences. Additionally, the Central Library features 2 desktops, one dedicated to in-house OPAC search and the other for student use.

To enhance digital education, the college has a laptop for smart classrooms and a desktop for the virtual classroom, enabling interactive and multimedia-based teaching. The institution is well-connected with high-speed internet and a Wi-Fi system, allowing students to access online resources seamlessly. The integration of modern IT infrastructure supports online research, digital learning, and advanced teaching methodologies. With continuous improvements in technology, the college remains committed to providing a tech-enabled academic environment, ensuring that students are well-prepared for the digital era.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

42.96677

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution follows systematic procedures for maintaining and utilizing its physical, academic, and support facilities. The library maintains logbooks to track footfall and book borrowing by students and faculty. Laboratory activities are

recorded at the departmental level, and equipment inventories are regularly updated. Professional technicians are engaged to repair faulty equipment as needed. Computers are protected with antivirus software, which is promptly renewed upon expiration. The institution also keeps a furniture log, hiring carpenters for repairs or replacements when necessary.

The Department of Physical Education manages an inventory of sports equipment in the gymnasium and arranges repairs or replacements as needed. Similarly, the Department of Music keeps records of musical instruments, ensuring their maintenance with the help of specialized technicians.

Classrooms are regularly cleaned and maintained, with routine checks on lights, fans, benches, desks, chairs, and boards to address any issues promptly. Gadgets and devices are maintained under an Annual Maintenance Contract (AMC). The college has five water purifiers and two water coolers, as well as a generator, all maintained under AMC agreements. Faculty members from the Music and Physical Education departments oversee the use of instruments and sports equipment, ensuring timely repairs by professionals.

40

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

519

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

22

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

445

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

445

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

01

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

30

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural**



**activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

02

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution actively encourages students' participation in administrative, co-curricular, and extracurricular activities to foster leadership and holistic development. A Student Council, formed through transparent procedures, serves as a vital platform for students to voice their opinions and engage in decision-making processes. Students are also represented on various institutional committees, such as the Internal Quality Assurance Cell (IQAC) and Anti-Ragging Committee, ensuring their involvement in governance and policy formation. Beyond administration, students contribute significantly to organizing events like cultural festivals, sports activities, and academic seminars, enhancing their teamwork and management skills. They are encouraged to participate in clubs, NSS, NCC, and extension activities, promoting community service and social responsibility. These platforms nurture students' leadership potential and provide hands-on learning experiences beyond academics. The institution's inclusive approach ensures that students remain actively engaged, making them stakeholders in its growth and success while preparing them for future professional and societal roles.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An Alumni Association has been established on 22 August 2023 by consisting of the passed-out students of different departments of Udaynarayanpur Madhabilata Mahavidyalaya. It is governed by a seven-member Executive Committee including President, Vice-President, Secretary, Assistant Secretary, Cashier, and two other members. At present, there are fifty-two members in this Association.

The major objective behind constituting a registered Alumni Association is to contribute significantly to the development of the institution through financial and/or other support services. It has been decided to make a reunion of the alumni students of the college for extension of membership of the Alumni Association, and for discussion of various matters,

issues, and problems related to the higher educational studies of the students and the overall teaching-learning process of the college, which will be conducive to further progress and development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Policies and decisions of the college governing body are always guided by the vision and mission of the institution and this governing body has representatives of college teachers.

From the vision statement it is evident that this institution always aims to introduce courses which would help to develop skills necessary for employment. An "Add-On-course" on GIS has been introduced in the geography department with the approval of the college governing body.

Similarly, in order to introduce new subjects and new courses for giving more opportunities/options for our students, Teachers Council and college governing body are consulted. A resolution has been adopted in the governing body for sending proposals of introduction of Zoology (General) in B.Sc. course and Music (Honours) from 2023-24 academic session to West Bengal State Council of Higher Education. (vide resolution no. 3 dt. 26.11.2022)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Submission of Proposal for Grants from Higher Education Department

Institution always emphasises decentralization and participative management in taking decisions and implementing the same when interests of all the stakeholders are involved.

In this context we may mention of preparation of proposals for grants submitted to higher education department and utilisation of the sanctioned grant for purchasing KOHA ILMS software and furniture.

At the outset Principal requests the teachers, librarian and the office staff to prepare the list of books, laboratory equipments and furniture required for the academic interest of the college. Teaching and non-teaching staff consult among themselves to prepare the list.

Finally these lists are placed in the G.B. for approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since 2017 the institution is planning to provide office rooms for different departments of the college. Departmental office rooms are necessary for personal needs of the faculty members, departmental meetings and also for keeping and maintaining departmental documents.

In order to build up the departmental offices it has been approached in different steps. At first teachers' council decides no. of departmental offices required to be set up and their possible location within the college building. In the next step the proposal of the T.C. has been placed in the governing body meeting for its approval and fund allocation. In the final step, principal appoints a nodal teacher to co-ordinate the matter with the carpenter and the departmental teachers.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There are different bodies in the institution. They look after academic and administrative activities of the college as per rules, orders, statutory provisions of the government and the university. These bodies have representations from students, non-teaching staff, teaching staff, university and government.

Students and staff make recommendations about their needs and demands on different issues, like books, equipments, playground, sports items, etc. after necessary discussions in the respective committees. On the basis of these recommendations governing body plans, takes decisions and provides budgetary provisions for implementation, wherever possible.

College authority follows government rules for any appointment of teaching and non-teaching staff as well as for the formulation of service rules. As per provisions of West Bengal College and Universities (Administration & Regulation) Act, 2017 governing bodies of govt.-aided colleges are constituted with the representatives of government, affiliating university, teaching staff, non-teaching staff and students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare measures for teaching and non-teaching staff include:**

(i) Sanctioned loans to the teaching and non-teaching members of Udaynarayanpur Madhabilata Mahavidyalaya Employees Credit Cooperative Society Ltd. at concessional rates and easier terms.

(ii) Sanctioned maternity and paternity leave and Child Care Leave to the employees as per govt. rules.

(iii) Financial Assistance provided to a part-time staff for conducting her funeral activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**There is a well designed and fully operational performance appraisal system for both teaching and non teaching staff of the college. Report on the respective performances at the**



institution of all the staff are collected annually. For the teaching staff, information are collected for each academic session on issues like number of days attended, number of leaves taken, number of classes taken, method and mode of online classes taken, usage of modern teaching aids, percentage of syllabus covered, association with extra curricular activities, development works of the institution etc. For the non teaching staff, it mainly comprises of the office management system, e-governance, welfare measures, student-office relationship etc. These reports are thoroughly analysed by the IQAC and then important measurements are taken. Sometimes, the proposals or requirements are placed before the Governing Body for the betterment of the overall ambience of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

During 2023-24 external audits were conducted by DPI appointed auditor for financial years 2021-22 and 2022-23 on 09.04.2024. The audited reports did not exhibit any objection. The income-expenditure account for 2021-22 revealed excess of expenditure over income of Rs. 686127/- and that of 2022-23 revealed excess of income over expenditure of Rs. 217539/-. Reports showed that Fixed Asset Value of 2021-22 was Rs. 2,07,49,267/- and that of 2022-23 was Rs. 2,01,87,002/-.

Internal audit for 2022-23 was conducted on 16.10.2023 in the presence of Principal, Accountant, Cashier, a representative of the Teachers Council and one member of Governing Body. It is observed from internal audit that transactions and accounts show no anomalies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,10,800/-

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College authority is fully aware of the need of funds for development of the institution. But the internal source of fund generation is limited due to poor financial condition of the people of the catchment areas. Thus in order to find out alternative sources local MLA, MP, individuals, guardians are approached for funds and grants.

Higher Education Department of West Bengal Government and Director of Public Institution of West Bengal Government are also approached for sanctioning grants.

During this period, a prayer was sent to the DPI for sanctioning grants of Rs. 36,55,009/- for construction of building. In order to prepare the proposal a resolution was adopted in the governing body in consultation with the members of the body. Again, college received administrative approval of Rs. 9,08,188/- from the Higher Education

Department for the purchase of furniture in the college during 2023-24.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Team IQAC of our college sincerely reviews the institutional strategies and processes throughout every academic session. Academic subcommittee and each departmental head assist the team to smoothly review the process. We insist every department to organise webinars, seminars and workshops focusing special issues. Such discussions help the students a lot. To keep students energetic, all the Departments try to organise such motivational programmes. To maintain overall quality of the college, we took some different strategies for the students. They were given some opportunities to discuss with some professionals regarding yoga and fitness. We tried to expand their inner strength through the positive energy of Music. The specified departments took these initiatives gladly. We discovered that the knowledge expanded from the bookish area and our students enjoyed such discussions to the fullest.

Annual cultural competition and programme on gender sensitisation were also held in this session. A book has been published on this account on behalf of this cell. Team NSS organised a special camp in the neighbourhood village on different social issues. They served the community through this venture. This way the quality enhancement of our college was done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has its own mechanism of monitoring its teaching learning process. It generally follows the academic calendar provided by the University of Calcutta. The academic subcommittee and the IQAC planned its own activity schedule of teaching- learning on the basis of the provided academic calendar. The routine committee made the timetable. Our teachers made the schedule flexible and student-friendly. All the teachers took their respective classes using the modern online teaching platforms and offline classes using all the ICT tools. The IQAC uploaded all the webinars on its own Youtube channel. Seminars and workshops have been continued in regular interval.

There is an examination committee to make the exam procedure smooth. The internal examinations, the tutorials and the theory examinations were held by the supervision the committee. It successfully completed its operations with the help of the efficient teachers and non-teaching staff of the college. IQAC reviewed the periodic learning outcomes of the students. The team asked each department to take special care of their weaker students. All these programmes motivated them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has a great tradition of maintaining gender equity in the college premises.

1. We have CCTV cameras for the safety management of specially the girl students.
2. We have a well-organized common room for the girls.
3. There is a sanitary napkin vending machine in their common room.
4. Separate toilet complex for both female staff and students.
5. Female staff to look after emergency health-related needs of female students.
6. The college is equipped to address grievances related to gender-based harassment through its active Internal Complaints Cell and Gender Sensitization Cell. However, no such grievances have yet been reported.

In 2023-24, the Gender Sensitization Cell organized a programme on 13.03.2024 titled 'An Orientation Programme Gender and Disability' to raise awareness about the intersections of gender and disability and explore challenges

and solutions in ensuring inclusivity.

A team of four members of Disability Activists Forum West Bengal, visited Udaynarayanpur Madhabilata Mahavidyalaya to conduct an access audit for disability on 13th March 2024.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/10b6GHtX6peXpPj9Pzi6ev7WXiOBgq8eP/view?usp=drive_link">https://drive.google.com/file/d/10b6GHtX6peXpPj9Pzi6ev7WXiOBgq8eP/view?usp=drive_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/10guF_u0xhiZWs27ikiNmJSs2FtOydTe9/view?usp=drive_link">https://drive.google.com/file/d/10guF_u0xhiZWs27ikiNmJSs2FtOydTe9/view?usp=drive_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**We have an E-waste management system. We have also done a MoU with an organization (HULLADEK) to process the system technically. The stakeholders are encouraged to submit e-wastages in a separate box kept at the college campus. These products will be given to the said organization for the recycling process.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Reports on environment and energy audits submitted by the auditing agency</td><td><a href="#">View File</a></td></tr> <tr> <td>Certification by the auditing agency</td><td>No File Uploaded</td></tr> <tr> <td>Certificates of the awards received</td><td><a href="#">View File</a></td></tr> <tr> <td>Any other relevant information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	<a href="#">View File</a>	Any other relevant information	No File Uploaded	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>										
Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	<a href="#">View File</a>										
Any other relevant information	No File Uploaded										
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>E. None of the above</b>										



File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution upholds an inclusive environment by accommodating the diverse cultural and religious backgrounds of its stakeholders. It observes holidays for major festivals such as Durga Puja, Diwali, Bhai Dooj, Eid-ul-Fitr, Eid-ul-Adha, Guru Purnima, and Christmas. Additionally, the college celebrates Saraswati Puja, Basant Utsav, and Rakhi. To support inclusivity, the institution facilitates the rearrangement of duty schedules during Ramadan for individuals observing fasts.

Recognizing the importance of linguistic and cultural diversity, the college commemorates International Mother Language Day to honor the sacrifices of martyrs who fought to preserve their language.

The institution also actively engages in community awareness initiatives on crucial issues such as road safety and the elimination of single-use plastics. As part of its social responsibility, the NSS unit organized an awareness program on AIDS on February 8, 2024.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The stakeholders of the college are well informed about the constitutional obligations. As a part of this, the college publishes its Code of Conduct on the website and in college prospectus. A special course on constitutional rights has been made mandatory for all the students.

An Electoral Literary Programme was organized on 8<sup>th</sup> December, 2023

An awareness programme on 'Mera Pehla Vote Desh Ke Liye' was organized by NSS unit of our college on 12th March, 2024.

Thus an environment for a responsible citizen has been created throughout the year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**D. Any 1 of the above**

#### 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates Republic Day and Independence Day, International Mother Language Day, International Women's Day, Cultural programme for Birth Anniversary of Rabindranath Tagore, Basanta Utsav, Homage to Iswarchandra Vidyasagar, College Foundation Day every year. The college also organizes AnnualSports, Annual Cultural Programme and College Social.

These programmes are observed each year by the faculty members, non-teaching staff and students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

## 1. Title of the Practice

' Plastic Waste Collection and Management' & 'To prepare for Natural Calamities'.

## 2. Objectives of the Practice

To enhance awareness about disaster preparedness and promote plastic recycling, contributing to environmental sustainability and community resilience.

## 3. The Context

Udaynarayanpur Madhabilata Mahavidyalaya, located in a disaster-prone area, needed a structured program to build disaster management skills and address the increasing plastic waste challenge within the community.

## 4. The Practice

The college organized workshops on disaster preparedness and plastic recycling, involving students in hands-on activities like creating plastic waste management systems. The unique aspect was the involvement of local communities in practical exercises. Constraints included limited funding and initial resistance to recycling habits.

## 5. Evidence of Success

Over 200 students participated in disaster management workshops and plastic recycling initiatives led to the collection of over 100 kg of plastic waste. This success shows increased awareness and active participation in environmental responsibility.

## 6. Problems Encountered and Resources Required

The main challenge was a lack of initial awareness among students and the local community. Adequate waste management infrastructure was needed, requiring collaboration with local authorities for effective execution.

## 7. Notes (Optional)

This initiative can be replicated in other institutions by

fostering collaborations with local government and NGOs, ensuring sustainability through continuous education and community engagement on disaster management and environmental issues.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Udaynarayanpur Madhabilata Mahavidyalaya stands out for its dedicated approach to promoting gender development. The core mission of the institution, along with its activities and policies, is focused on enhancing the Gender Development Index (GDI) and Gender Empowerment Measure (GEM) within society. With female students comprising three- fourths of the total student population, the college showcases its capacity to effectively guide and support women in their academic and personal growth.

The college has a proactive gender sensitization cell, which works to raise awareness and foster sensitivity toward women's rights. The NSS unit is led by female faculty members, and each year sees a growing number of female students actively participating. The institution is committed to ensuring equal representation of female faculty in college administration, with women holding key positions in the governing body, IQAC, academic sub-committees, and other important bodies.

As part of its efforts to promote democratic awareness, the state organizes a Youth Parliament competition annually, in which female students not only participate but also win prizes for their involvement. The college administration also ensures that female students receive full support in accessing all available scholarships. Lastly, the institution offers skill- building and vocational courses aimed at empowering women and preparing them for the workforce.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

For the upcoming academic year, Udaynarayanpur Madhabilata Mahavidyalaya is committed to continuing its efforts toward fostering a nurturing and inclusive environment for all its stakeholders, with a focus on gender equity, environmental sustainability, and academic excellence. Some key initiatives include:

1. **Enhancing Gender Sensitization Programs:** Building on the success of past activities, the college plans to organize more interactive workshops and training programs that focus on gender equality, women's rights, and the empowerment of female students. The Gender Sensitization Cell will work on creating more platforms for discussions and awareness on gender-related issues.
2. **Environmental Sustainability Initiatives:** In line with the institution's focus on environmental consciousness, we plan to expand our waste management efforts by including a more comprehensive plastic waste reduction campaign and promoting renewable energy solutions such as solar power across the campus. The college will continue its water conservation efforts and work on enhancing its waste recycling programs.
3. **Inclusivity and Disability Awareness:** Further strengthening our commitment to inclusivity, the institution will enhance accessibility by introducing more Divyangjan-friendly infrastructure, including ramps and specialized equipment, as well as introducing assistive technologies.
4. **Skill Development and Vocational Courses for Women:** The college plans to launch additional skill development courses that empower women with employable skills, focusing on digital literacy, entrepreneurship and leadership training.
5. **Community Engagement and Social Responsibility:** The NSS unit will continue its social outreach programs, expanding their scope to cover important societal issues like health awareness, road safety, and anti-

plastic initiatives.